



रामलाल आनंद कॉलेज

दिल्ली विश्वविद्यालय

बेनिटो हुआरेज़ रोड, नई दिल्ली-110021 (इंडिया)

Ram Lal Anand College

University of Delhi

Benito Juarez Road, New Delhi-110021 (India)

NAAC ACCREDITED A+
ISO : 2018, ISO 9001 : 2015 Certified
NIRF-2025 AIR 90

Tel. No. : 011-24112557

E-mail : rlaac.du@gmail.com

rlaoffice11@gmail.com

Website : www.rlaaccollege.edu.in

RLA/laptopCmt/2026/127

22nd September, 2026

NOTICE

All those students of 2nd Year and 3rd Year of Ram Lal Anand College who wish to get the laptop issued from the college are hereby informed that they should submit their applications/undertakings for receiving the laptops online by filling the Google form whose link is shared below on or before 01-10-2026 (Thursday) till 4:00 p.m. positively. After that, no application will be entertained. Link for filling out the Undertaking/Application for receiving the Laptop is: <https://forms.gle/4hrw8568URGLzrYR6>

Note: Laptops will be issued to those who have paid their fees in full for the session 2026-27. Also note you have to upload the following documents in the Google form in PDF format only, and the maximum allowed file size is 1MB:

- Latest Marksheet
- Fee receipt for the current session
- Copy of Aadhar card of the student
- Copy of PAN/ Aadhar card of the parents
- Recent passport-size photograph

Attach the scanned signed copy of the undertaking form (The Undertaking Form is available on the 2nd page of this document).

The Distribution will be held on 9th October 2026, Friday from 10:30 am to 12:30 pm.

Prof. Neeraj Kumar Sharma
Convener,
Laptop Distribution Committee

Prof. Rakesh Kumar Gupta
Principal



RAM LAL ANAND COLLEGE

(UNIVERSITY OF DELHI)

Benito Juarez Road, New Delhi-110021

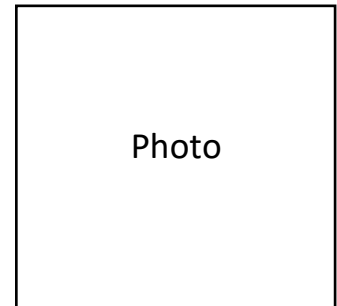
UNDERTAKING FOR ISSUANCE OF LAPTOP

I _____ S/o / D/o _____
studying in course _____ having College Roll No. _____ and
University Enrolment No. _____ hereby affirm/ undertake as under:

1. I have submitted my fee for this session i.e., 2025-26.
2. If any damage occurs, it will be my own responsibility and I will be liable to pay the compensation for the same as decided by the competent authority.
3. If the laptop is lost, ₹ 25,000/- will be paid by me.
4. **I shall return the laptop well before the beginning of even semester term end examinations, otherwise the college will not issue me/ verify my admit card and also not allow me to sit in the University examinations.**

Note: Students are required to submit copies of the following documents with this Undertaking Form:

- a. Certified Fee Receipt of the session
- b. Latest Mark-sheet
- c. Identity Card of the student
- d. Aadhar Card of the student
- e. PAN Card/Aadhar Card of the parents as guarantor



I have read the above terms and conditions and I agree to abide by them

Signature of the student _____ Signature of the parent _____

Name of the Student _____ Name of the parent _____

Dated: _____

Permanent Residential Address: _____

Local Residential Address: _____

Contact No. of Student: _____ Contact No. of Parents: _____

Email Address of Student (Registered with the college): _____

Verification by S.O. Admin

Verification by S.O. Accounts

Convener,
Laptop Distribution Committee